

## **Director, Financial Services**

### **Position Background:**

TBI Airport Management, Inc. ("TBI") at Hollywood Burbank Airport ("Airport") has an immediate need for a Director, Financial Services. The position will be responsible for management and oversight of the Airport's accounting and financial operations. This includes, but is not limited to: general accounting daily operations, financial reporting, audit, internal controls, grant and other government program administration.

This position leads and directs an Accounting staff of 7. This is an essential senior staff position reporting to the Deputy Executive Director, Finance and Administration.

### **Position Requirements:**

- Bachelor's degree in Finance, Accounting or related field.
- 10 years of progressively responsible professional accounting experience in general accounting operations, financial reporting, audit activities and internal controls.
- 5 years of management experience with direct supervisory responsibilities for accounting and financial operations preferred.
- Civil Service, government or airport work experience in finance and accounting a plus.
- CPA designation is desirable.

### **Notes:**

Annual compensation is \$145,000. Total benefits include: health coverage, life insurance, 401K, PTO and 9/80 work schedule. Relocation reimbursement is available up to 10K for household moves greater than 200 miles.

### **About TBI Airport Inc. and Hollywood Burbank Airport**

TBI is the private operator of the Hollywood Burbank Airport administrative and operational staff.

Hollywood Burbank Airport (BUR) is a public airport three miles northwest of downtown Burbank, in Los Angeles County, California. Located on 550 acres, BUR is the closest L.A.-area Airport to the majority of L.A.'s most popular destinations. The Airport is owned by the Burbank-Glendale-Pasadena Airport Authority, controlled by the governments of those cities. The Burbank-Glendale-Pasadena Airport Authority is a separate government agency created under a joint powers agreement between the three cities of Burbank, Glendale, and Pasadena in 1977 for the sole purpose of owning and operating the Hollywood Burbank Airport.

### **To Apply:**

Please apply to this position on ZipRecruiter by utilizing the link below:

<https://www.ziprecruiter.com/job/9ea6b1c3>