

**TBI Airport Management, Inc.**

**Hollywood Burbank Airport**

**Job Overview**

**Network Administrator**

**Reports to: Director, Information and Communication Technologies (ICT)**

**Be a Network Administrator at the Friendliest Airport in LA!**

We are seeking a Network Administrator to join our team at the friendliest airport in LA! You will work with a small team of professionals, under the direction of the Director of Information and Communication Technologies. This position supports the network and communication infrastructure belonging to the Burbank-Glendale-Pasadena Airport Authority ("Authority"); and provides desktop support to the employees of TBI Airport Management, Inc. ("TBI") at the Hollywood Burbank Airport ("Airport"). You will handle a variety of projects to support and improve the organization's network systems.

**Duties:**

- Respond to issues within the network infrastructure. Exercise initiative and judgement to resolve these issues, which may arise and must be addressed at any hour of the day or night
- Support projects associated with the implementation of network and server application
- Design, perform, monitor and maintain comprehensive network operations, (Backup, Storage and Restoration of data), utilizing Virtual Data Protection.
- Monitor application performance, server performance and network performance
- Maintain up-to-date documentation on server/application configurations, changes, tuning and patch levels
- Work closely with all users and Management for issue resolutions
- Take ownership of assigned projects and timelines
- Participate with vendors during problem analysis and solution
- Provide network, phone, system and desktop support to staff including remote offices
- Perform mobile device set up, installation and/or post installation support
- Perform other job duties as assigned

**Minimum Qualifications:**

- 3+ years of comparable experience supporting enterprise network environments and end users with the ability to quickly analyze, isolate and fix problems with servers, PC's and network devices/peripherals
- 3+ years of experience with VMWare, VSphere and Virtual Data Protection; Storage Area Networks; Solarwinds
- 3+ years of experience with Windows 7/8 Desktops, Windows 2003/2008/2012, Exchange 2010/2013, SAN's (HP/LeftHand/Nimble Storage Arrays preferred) and Mobile devices (Apple and Android)

**Preferred Qualifications:**

- MCSA Certification
- Experience with Avaya Communications Manager

Hollywood Burbank Airport! For 85 years, we have been known as the friendliest, most convenient airport for flying to or from Los Angeles, Hollywood, and the San Fernando Valley. Commercial airlines, cargo planes, general aviation, and military aircraft all operate out of BUR, and it's the closest L.A.-area airport to most of the regions popular tourist destinations.

**To Apply:**

Please apply to this position on ZipRecruiter by utilizing the link below:

<https://www.ziprecruiter.com/job/e2fd0af8>